

IDAHO TRANSPORTATION DEPARTMENT

INVITATION TO BID (ITB)

SECURITY SYSTEM SERVICE - CENTRAL AND EASTERN IDAHO

November 24, 2008

Idaho Transportation Department
Business and Support Management - Purchasing Unit
3311 West State Street
Boise, Idaho 83703

REQUISITION# K-063940

ALL sealed bids must be received by 5:00 pm December 18, 2008. Sealed bids will be opened at 10:30 am on December 19, 2008 at Business and Support Management Purchasing Unit, at 3311 West State Street in Boise. The scope of work is for labor and materials for security system service for the Idaho Transportation Department buildings in central and eastern Idaho.

PUBLIC WORKS CONTRACTORS LICENSE IS REQUIRED

Contact Kathy Chase, Business & Support Manager for clarification of bid requirements at (208) 334-8752.

Fax ALL questions regarding bid specifications to: (208) 334-8824

FOR BID RESULTS, PLAN HOLDERS LIST VISIT:

<http://itd.idaho.gov/business/business.htm>

Below the section titled: Bid and Contract Information

Select: ITD Goods and Services

RETURN BID IN A SEALED ENVELOPE CLEARLY MARKED AS SHOWN:

<p>Requisition #: K-063940 Bid Close Date: December 18, 2008 5:00 PM Bid Open Date: December 19, 2008 10:30 AM Item Bidding: SECURITY SYSTEM SERVICE CONTRACT CENTRAL AND EASTERN IDAHO</p>

Mailing Address

Idaho Transportation Department
Business and Support Management – Purchasing Unit
P.O. Box 7129
Boise, Idaho 83707-1129

SECURITY SYSTEM SERVICE - CENTRAL AND EASTERN IDAHO

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Bid Schedule

Signature Page

Contractor's Affidavit

Fax Back Sheet

Bidders Responsibility Page

Potential Bidders List

IDAHO TRANSPORTATION DEPARTMENT (ITD)
INVITATION TO BID (ITB)

SECURITY SYSTEM SERVICE - CENTRAL AND EASTERN IDAHO

I. SCOPE OF WORK

1. PURPOSE

The purpose of this ITB is to solicit sealed bids to establish a service agreement between the Idaho Transportation Department (ITD) and a Contractor for security system service work for central and eastern Idaho.

2. SCOPE OF WORK

The work of this agreement is intended to provide ITD with available contractors (the Contractor) to perform Security System Service at ITD Headquarters - Boise, District 3 - Boise, District 4 - Shoshone, District - 5 Pocatello, District 6 - Rigby and all associated ITD buildings.

The buildings covered in this service agreement have been constructed and maintained under applicable code requirements. The Contractor will maintain the integrity of the buildings as it applies to these code requirements.

The scope of this agreement includes all aspects of security system work, including but not limited to Hirsch Security access systems, fire & smoke detection systems and camera monitoring systems. The existing access security is a Hirsch Electronics Corporation system.

The Contractor shall furnish and install all necessary software, parts and accessories required for complete service of Hirsch security systems. All equipment or parts shall be new and of commercial grade. Materials and parts will be paid at contractor's invoice cost, plus a percentage markup as stated in the Contract. Materials incorporated into this project shall be new and free from defects and of the best commercial quality for the purpose specified.

ITD reserves the right to supply parts or material for a project if it is determined to be in the best interest of the Department.

The Contractor will provide a 24 hour response time on demand maintenance for emergency repair.

The Contractor shall be properly licensed and shall have sufficient personnel and equipment to perform the work.

Other buildings may be added at the discretion of Facilities Management.

3. LICENSE, CERTIFICATION, AND REFERENCE REQUIREMENTS

Public Works license is required.

The Contractor must be an approved Hirsch Electronics vendor and installer. Factory certificates are required to be attached to bid submittal.

All on site work performed on Hirsch Security System equipment requires a minimum of (1) one journeyman with Hirsch Factory training. There will be no exceptions to this requirement.

A minimum of (3) three references for Hirsch Electronics security installation projects are required to be attached to bid submittal.

II. SPECIAL PROVISIONS

1. GENERAL

The Contractor shall supplement the plans for such working drawings as are necessary to adequately control the work. No measurement or payment will be made for supplemental plans, surveys or estimates, but the cost thereof shall be considered incidental to the items of work under this contract. Materials incorporated into this project shall be new and free from defects and of the best commercial quality for the purpose specified.

2. GUARANTEE

Excepting where certain portions of the work call for a longer period all work shall be guaranteed for a minimum period of one year after the date of final acceptance. During the guarantee period, any repairs or replacements required because of defective workmanship or material shall be at the Contractor's expense.

3. WARRANTIES, GUARANTEES AND INSTRUCTION SHEETS

Three (3) copies of the manufacturer's warranties, guarantees, instructions sheets, and parts list for all Contractors' furnished materials shall be turned over to the department upon completion of the project.

4. PERMITS

The State will furnish the building permit, if required. The Contractor shall obtain all other licenses and permits when required. The State will reimburse the Contractor at invoice cost.

5. CODES

The Contractor, including subcontractors, shall perform all work in accordance with all applicable codes.

6. CLEANING UP BUILDING

In addition to removal of rubbish and leaving the building rooms clean, the Contractor shall remove stains, spots, marks and dirt from decorated surfaces, clean hardware, remove paint spots and smears from all surfaces and clean fixtures, clean all glass; replace any broken glass.

7. PROTECTION

The Contractor shall, at all times, protect State property from damage. The Contractor shall remove and replace with new work any work or property damaged by failure to provide protection. Replacement of damaged work will be at no additional cost to the department.

8. AS-BUILT DRAWINGS

When requested, the Contractor shall provide the Architect with three (3) complete sets of as-built drawings. As-built drawings shall provide detailed and accurate sizes, dimensions and locations of all work items covered under this contract. The Contractor shall instruct the separate trades to keep accurate measurements and records of their installation, as the work proceeds. No measurements or

payments will be made for As-built drawings, but the cost thereof shall be considered incidental to the items of work under this contract.

9. OPERATION, MAINTENANCE INSTRUCTIONS AND MANUALS

The Contractor shall train ITD personnel in the general use and maintenance of all installed equipment and accessories. Upon request the Contractor shall provide three complete copies of "Operations and Maintenance" manuals for ITD use. The manuals will identify all parts of equipment and show complete wiring diagrams. The manuals will include copies of warranties for all items.

10. DIMENSIONS AND MEASUREMENTS

The Contractor shall field verify all dimensions pertaining to the work and shall be responsible for the determination of all quantities of materials required for the work and for the accuracy of all dimensions of materials and items fabricated for this project. The Contractor shall not rely on the scale drawings in project drawings for the determination of exact quantities or dimensions.

11. COORDINATION AND CONTROL

This work shall proceed in an effective sequence so as to eliminate unnecessary work stoppages at the building.

12. FOREMAN

The Contractor shall employ a competent Foreman and necessary assistants who shall be in attendance at the Project site during the progress of work. The Foreman shall be satisfactory to Facilities Management, and shall not be changed except with the consent of Facilities Management unless the Foreman proves to be unsatisfactory to the Contractor and ceases to be in their employ. Under this circumstance, the new Foreman shall also be satisfactory to Facilities Management. The Foreman shall represent the Contractor and all communications given to the Foreman shall be as binding as if given to the Contractor. Important communications will be confirmed in writing.

13. ITD USE OF BUILDING

The Department reserves the right to occupy and/or use the building or portions thereof, including portions during the construction period and prior to final acceptance. Such occupancy and/or use shall not constitute acceptance of the Work or any part thereof. The contractor shall take special care to insure that no unnecessary disruptions or normal routines will occur at the project work site. Access to and egress from buildings, grounds, services areas, drives, and streets shall be maintained at all times. Temporary disruptions of building services, equipment, etc. shall be scheduled with the department. Normal functions shall be restored as quickly as possible.

III. BID GUIDELINES

1. PERFORMANCE

Submission of a bid by any Contractor shall be accepted as prima facie evidence that they have satisfied themselves as to the nature and location of the work and all other matters, which can in any way affect the work or cost thereof under the contract. Any failure of the Contractor to acquaint them with all available information, including a physical survey of the site of the proposed work, shall not relieve them from successfully performing all the work required.

2. INFORMATION GIVEN PRIOR TO AWARD

Oral explanations, instructions and interpretations given to bidders prior to award of contract will not be binding. It is the Department's intent to provide all bidders equal opportunity to access and acquire all available pertinent information necessary to formulate a responsive bid. Any information, specifications, plans, data or interpretations which the Department discovers is lacking and may be important to all bidders will be furnished to all bidders in the form of an addendum, the receipt of which shall be acknowledged.

3. BIDDING REQUIREMENTS AND CONDITIONS

Sealed Bids will be received at the time and place stated on the Signature Page. Timely receipt of Bids will be determined by the date and time the Bid is received at the address specified. Hand delivery is encouraged to ensure timely receipt. No Bid will be accepted after 5:00 p.m., on the date and time indicated on the ITB. All material that is submitted in accordance with this solicitation becomes the property of the State of Idaho and will not be returned.

The bidder shall submit their bid proposal upon the forms furnished by the Department. In the bid schedule, the bidder shall specify an hourly rate in figures for each pay item for which an estimated quantity is given and show the total of the respective hourly rate and quantities. All figures shall be written in ink or typed. Penciled entries will not be accepted. If entries are in pencil, the bid proposal shall be considered irregular and the bid will be rejected. The bidder shall also specify a materials percentage markup.

The bid shall be signed with blue ink by the individual or agency authorized to sign and submit this bid for the bidder. The bid signature page must include the bidder name and address and the state and address in which the business is domiciled.

4. IRREGULAR BID

Proposals will be considered non-responsive and shall be rejected for the following reasons:

1. If the Bid Form(s) are on a form other than that furnished by the State or if the form is altered or any part thereof is detached.
2. If there are unauthorized additions, conditional or alternate bids, omission of addenda, or irregularities of any kind, which tend to make the proposal incomplete, indefinite, or ambiguous as to its meaning.

3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
4. If the Bid Schedule does not contain a unit price for each pay item listed except in the case of alternate pay items.
5. If the Bid Documents are not sealed, when received by the Department.
6. If the Signature Page is not signed in **BLUE** Ink.
7. If Addendums are not signed, dated and returned with the Bid Documents.
8. If the required, Public Works Contractors License numbers are not inserted on the signature page.
9. If the contractors Federal Identification number is not inserted on the Signature Page.

5. DISQUALIFICATION OF BIDDERS

Any of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of their proposal or proposals:

1. More than one proposal, for the same work from an individual, partnership or corporation under the same name or a different name.
2. Evidence of collusion among bidders. Participants in such collusion will receive no recognition as bidders for any future work of the State until any such participant shall have been reinstated as a qualified bidder.

6. BID GUARANTY / SURETY BOND REQUIREMENTS

No bid will be considered unless accompanied by a five percent (5%) guaranty (bid bond) of the character and in an amount not less than the total amount indicated on the Bid.

If a surety bond is used, it shall be submitted on an acceptable form signed by the bidder and their surety company. Power of Attorney for the person who executes the bond on behalf of the surety as Attorney-In-Fact must accompany the bid bond.

The lowest responsive bidder shall furnish a performance bond and a payment bond each in the amount of \$20,000 or 12.5% of the total contract amount, whichever is greater.

1. The lowest responsive bidder may deposit government obligations in lieu of performance and payment bonds under the following conditions:
2. The obligations shall be acceptable to the State Treasurer.
3. The obligations shall be payable to, or fully negotiable by, the Department.
4. The obligation shall be in an amount equal at fair market value to the penal sum of the required surety bonds.

5. The bidder pays the initial and return transfer charges for transmittal of the obligation of the Treasurer's Office.

Within 90 days after final completion of the contract those obligations deposited, as a performance bond will be returned, less any amount owed to the Department as a result of this contract. Obligations deposited, as the payment bond shall be held for a period of one year from the date of acceptance of the contract for settlement of claims in accordance with Idaho Code, Section 54-1927.

Government obligations shall be deposited with the State Treasurer with instructions to issue a safe keeping receipt to the Department.

7. CONSIDERATION OF BID AND METHOD OF CONTRACT AWARD

After the bids are opened and read, they will be compared on the basis of the summation of the products of the approximate quantities shown in the bid schedule by the unit bid prices. The results of such comparisons will be available at <http://itd.idaho.gov/business/business.htm>.

The right is reserved to reject any or all bids, to waive technicalities, to advertise for new bids, or to proceed to do the work otherwise, if, in the judgment of the Department, it is in the best interest of the State.

Contract award will be made based on the total extended price of all bid items. The award will be "All or None" to one bidder, however the State reserves the right to award all or selective amounts of bid items.

8. BIDDER CHALLENGE TO DEPARTMENT DETERMINATION

A bidder who did not submit the lowest responsible bid as determined by the Department may within five (5) calendar days of bid opening file a written application to challenge the Department's determination of the lowest responsible bidder and apply to the Department's chief engineer for the appointment of a hearing officer to hold a contest case hearing. The application shall set forth in specific terms the reasons why the Department's decision is thought to be erroneous.

9. EXECUTION / AWARD OF THE CONTRACT

The award of contract, if it is awarded, will be made within 7 calendar days after the Intent to Award Notice letter has been mailed to the lowest responsive bidder whose proposal complies with all requirements prescribed.

However, the award may be deferred beyond 7 calendar days by mutual written agreement between the Department and the lowest responsive bidder. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 45 calendar days after the scheduled closing time for receiving bids.

The contract shall be signed by the lowest responsive responsible bidder and returned within 7 calendar days after the bidder has received the contract. If the contract is not executed by the State within 7 calendar days following receipt from the bidder of the signed contracts, the bidder shall have the right to withdraw their bid without penalty. No contract shall be considered as effective until it has been fully executed by all of the parties thereto.

10. FAILURE TO EXECUTE CONTRACT

Failure to execute the contract and file acceptable bonds within 7 calendar days, after the contract has been received by the bidder, shall be just cause for the cancellation of the award of contract and the forfeiture of the bid guaranty which shall become the property of the State, not as a penalty, but in liquidation of damages sustained. Award may then be made to the next lowest responsible bidder or the work may be re-advertised or otherwise, as the Department may decide.

11. RETURN OF BID GUARANTY

Bid guaranties, except those of the two lowest responsive bidders, will be returned immediately following the opening and checking of the bids. The retained bid guaranty of the unsuccessful of the two lowest responsive bidders will be returned within 10 days following the award of contract and that of the successful bidder will be returned after satisfactory Surety bonds have been furnished and the contract has been executed.

IV. TERMS AND CONDITIONS

1. STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION

The Standard Specifications for Highway Construction (ITD 2004) and any updates are incorporated by reference where applicable to this project. The Idaho Transportation Department's Standard Specifications for Highway Construction manual is available to the Contractor for \$30.00 plus tax. Contact the Idaho Transportation Department at 334-8430 to purchase.

2. CONTRACT ADMINISTRATION

Unless otherwise modified by this Invitation to Bid, the contract and work for the project shall be administered in accordance with ITD's 2004 Standard Specifications for Highway Construction. The most current version of ITD's Supplemental Specifications to the 2004 Standard Specifications shall also apply.

3. CONTRACT TERM

The first term of this contract shall be for a **one (1) year** period with an option to renew; under the same terms and conditions, for two (2) additional one (1) year periods upon mutual agreement between the Contractor and Department. The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of the Contract or Contracts or any portion thereof, or of the Contractor's right, title or interest therein

4. PAYMENT REQUIREMENTS

The Contractor will be paid in accordance with the bid schedule. Payments otherwise due may be withheld on account of substandard or defective work not remedied.

5. CHANGES

The Department reserves the right to revise the "Work Locations and Schedule" and to make other changes within the general Scope of Work as may be deemed necessary to best serve the interests of the Department. Changes in compensation, which may result from such revisions, shall be documented by formal Change Order to the contract and approved by the Purchasing Agent.

6. CLAIMS FOR ADJUSTMENT AND DISPUTES

If the Contractor believes that additional compensation is due them for work or material not clearly covered in the contract, or not ordered as extra work, as defined herein, they shall prosecute their claim in the following manner.

Prior to doing the work on which they believe additional compensation is due them, the Contractor shall notify the Department, in writing of their intent to file a claim. If such notification is not given, then the Contractor shall thereby waive their right to any claim for such additional compensation.

At a minimum, the detailed letter shall include a narration of events, citing of entitlement and a showing of the amount of compensation and/or adjustment of time believed due. Full documentation for all

elements in the letter shall be included. The claim will be considered and a determination made. The Department will notify the Contractor in writing of the decision.

In connection with any appeal proceeding under this subsection, the Contractor will be afforded an opportunity to be heard and offer evidence in support of their claim at any level of review. Pending final decision of a dispute hereunder the Contractor shall proceed diligently with performance of the contract.

7. FORCE MAJEURE

Neither party shall be liable or deemed to be in default for any Force Majeure delay in shipment or performance occasioned by unforeseeable causes beyond the control and without the fault or negligence of the parties, including, but not restricted to, acts of God or the public enemy, fires, floods, epidemics, quarantine, strikes, freight embargoes, or unusually severe weather, provided that in all cases the Contractor shall notify the State promptly in writing of any cause for delay and the State concurs that the delay was beyond the control and without the fault or negligence of the Contractor. The period for the performance shall be extended for a period equivalent to the period of the Force Majeure delay. Matters of the Contractor's finances shall not be a Force Majeure.

8. COMPLIANCE

If a formal and written complaint is registered with the Contractor in respect to unsatisfactory work performance, the Contractor will have 72 hours in which to respond in person to the complaint, to remedy the problem(s). Failure to respond in the prescribed time to the complaint or to remedy the problem may result in termination of the contract as provided in Section 9 Termination.

If the Owner is not satisfied with the results and remediation of the complaint, periodic and joint inspections with the Contractor may be required to discuss and point out Contractors violations. Failure of the Contractor to attend these inspections may result in termination of the contract.

9. TERMINATION

Should the Contractor neglect to prosecute the work properly, or fails to perform any provision of the contract, the Department, after seven (7) days from written notice to the Contractor, may without prejudice to any other remedy they may have, make good the deficiencies and may deduct the cost thereof from the payment then or thereafter due to the Contractor or, at its option, may terminate the contract and take possession of all materials, tools, fixtures and furnish the work by such means as the Department sees fit, and if the unpaid balance of the contract price exceeds the expense of finishing the work, such excess shall be paid to the Contractor, but if such expense exceeds such unpaid balance, the Contractor's surety shall pay the difference to the Department.

10. INDEMNIFICATION

The Contractor shall indemnify, save harmless, and defend regardless of outcome, the State from the expenses of and against all suits, actions, claims, or costs, expenses, and attorney fees that may be incurred because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of the Contractor or their subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in the work; or because of any act or omission, neglect, or misconduct of the Contractor or their subcontractors; or because of any claims or amounts recovered from any infringements of patent,

trademark, or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act or any other law, ordinance, order or decree.

11. ILLEGAL ALIENS

The contractor warrants that any contract resulting from this solicitation is subject to Executive Order 2006-04 (http://gov.idaho.gov/mediacenter/execorders/eo06/eo_2006-40.html); it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United State; and that any misrepresentation in this regard or any employment of person not authorized to work in the United States constitutes a material breach and shall be cause for termination of its contract.

12. INSURANCE

The Contractor shall carry such public liability and property damage insurance that will protect them and the State of Idaho from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

The Contractor shall not commence work under the contract until he obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. All insurance policies and certificates must be signed copies. After work commences, the Contractor will keep in force all required insurance until the contract is terminated.

The following is a brief explanation of the required insurance coverage's.

1. Worker's Compensation. The CONTRACTOR and all employers providing work, labor or materials under this contract, are subject employers under the Idaho Worker's Compensation Law, and shall comply with Idaho Statutes regarding Worker's Compensation.

For the duration of this Contract, and until all work specified herein is complete, the CONTRACTOR and all employers providing work, labor or materials under this contract, shall provide Idaho Worker's Compensation coverage that satisfies Idaho law for all their subject workers.

The CONTRACTOR must provide either a Certificate of Idaho Workers' Compensation Insurance issued by a surety licensed to write Idaho Workers' Compensation Insurance in the State of Idaho, as evidence that the CONTRACTOR has in effect a current Idaho Workers' Compensation Insurance policy, or an extraterritorial certificate approved by the Idaho Industrial Commission from a State that has a current reciprocity agreement with the Industrial Commission.

2. Employer's Liability. This coverage is written in conjunction with Worker's Compensation and provides insurance for the employer's liability to its employees in circumstances where the injury is not covered by the Worker's Compensation law and the employer may be subject to common law liability. Employer's liability insurance shall be a minimum amount of \$100,000 per occurrence.

3. Liability Insurance. For the duration of the Contract and until all work specified in the Contract is completed, the CONTRACTOR shall have and maintain, at CONTRACTOR'S expense,

the liability insurance set forth below and shall comply with all limits, terms and conditions of such insurance. Work under this Contract shall not commence until evidence of all required insurance is provided to the Department. Evidence of insurance shall consist of a completed certificate of insurance signed by the insurance agent for the CONTRACTOR and made a part of this Contract.

4. Commercial General Liability Insurance. The CONTRACTOR shall have and maintain Commercial General Liability (CGL) Insurance covering bodily injury and property damage. This insurance shall include personal injury liability coverage; blanket contractual liability coverage for the indemnity provided under this Contract and products/completed operations liability. The combined single limit per occurrence shall not be less than \$1,000,000 or the equivalent. Each annual aggregate limit shall not be less than \$1,000,000, when applicable, and will be endorsed to apply separately to each job site or location.

2. Automobile Liability Insurance. The Contractor shall obtain, at the Contractor's expense, and keep in effect during the entire term of the contract, Automobile Liability Insurance covering owned, non-owned and hired vehicles. This coverage may be written in combination with Commercial General Liability Insurance. Combined single limit per occurrence shall not be less than \$1,000,000.

Additional Requirements:

State of Idaho as Additional Insured: The liability insurance coverage required for performance of the Contract shall include the State of Idaho, the Idaho Transportation Department and its division, officers and employees as additional insured, but only with respect to the CONTRACTOR'S activities to be performed under this Contract.

Notice of Cancellation or Change: The CONTRACTOR shall ensure that all policies of insurance are endorsed to read that there shall be no cancellation, material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s) without sixty (60) days prior written notice from the CONTRACTOR or its insurer to the Idaho Transportation Department. CONTRACTOR shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to the State of Idaho, Transportation Department and its divisions, officers and employees.

BID SCHEDULE
SECURITY SYSTEM SERVICE CONTRACT CENTRAL AND EASTERN IDAHO
REQUISITION# K-063940

Bidder Name: _____

The Bidder in compliance with your invitation for bids for a Security System Service at ITD Headquarters – Boise, District 3 – Boise, District 4 – Shoshone, District 5 – Pocatello, District 6 – Rigby, and all associated buildings, having examined the specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the maintenance of the proposed project including the availability of materials and labor, hereby propose to furnish all labor, materials and supplies, and to provide the service in accordance with the Contract Documents, within the time set forth therein, and at the prices stated. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

This contract will be in effect for an initial period of **one (1) year** from commencement with the option to renew, under the same terms and conditions, for two (2), one (1) year renewal options upon mutual agreement between Contractor and Department.

All figures should be written in ink or typed. Penciled entries will not be accepted; bids will be considered irregular and rejected.

Hourly Rates for Labor:

Regular work hours are defined to be ALL hours worked between 6:00 a.m. to 6:00 p.m., Monday through Friday and the first eight hours on Saturday, to a maximum of forty (40) hours per individual.

(Regular Rate)

Journeyman \$ _____ per hour x 90 hrs* = A \$ _____

Apprentice \$ _____ per hour x 90 hrs* = B \$ _____

Overtime hours are defined as all other hours not considered regular work hours. This includes hours worked on weekends and holidays.

(Overtime Rate)

Journeyman \$ _____ per hour x 30 hrs* = C \$ _____

Apprentice \$ _____ per hour x 30 hrs* = D \$ _____

At the discretion of the Department, the Contractor may be requested to provide time cards for any work performed.

BID SCHEDULE
SECURITY SYSTEM SERVICE CONTRACT CENTRAL AND EASTERN IDAHO
REQUISITION# K-063940

Flat Rate Travel by Location:

Flat rate for each location shall include all associated costs for travel, fuel, time, profit, airlines etc. Meals and lodging charges are for trips requiring preapproved overnight stays only.

Meals and Lodging (statewide flat rate)	per day = E \$ _____
District 4, Shoshone	per trip = F \$ _____
District 5, Pocatello	per trip = G \$ _____
District 6, Rigby	per trip = H \$ _____

Material Cost:

Material and parts will be paid at Contractors invoice cost plus the following percentage markup. Shipping costs and sales tax will be paid at Contractors invoice cost without any markup. A copy of all invoices must be submitted with billings for any item exceeding \$100.00. The Contractor may be requested to provide invoices for any items at the discretion of the department.

1. Cost plus _____ percent

(Percent markup/100+1) X \$10,000 = M \$ _____

Example: (1 + 15%) X \$10,000 = \$11,500

Total bid amount bid A + B + C + D + E + F + G + H + M = T \$ _____

*The annual labor and material costs factors are for bid evaluation only. The actual work performed in a one-year period will vary.

Factory training certificates attached: YES NO

References attached: YES NO

**BID SCHEDULE
SECURITY SYSTEM SERVICE CONTRACT CENTRAL AND EASTERN IDAHO
REQUISITION# K-063940**

For outlying ITD District 3 sites 20 miles or more from the starting point of the Boise District 3 Complex, located at 8150 Chinden Blvd; Boise, Idaho, the Department agrees to reimburse the Contractor at the current ITD mileage rate.

For outlying ITD District 3 sites 50 miles or more from the starting point of the Boise District 3 Complex, located at 8150 Chinden Blvd; Boise, with ITD pre-approval when personnel are in travel status for more than 12 hours, the Department agrees to reimburse the Contractor the flat rate for meals and lodging as listed in the Bid Schedule.

For outlying district sites the starting points will be as follows: District 4 -216 Date St. Shoshone, Idaho, District 5 – 5151 S. 5th, Pocatello, Idaho and District 6 - 206 North Yellowstone, Rigby, Idaho.

ITD agrees to reimburse the Contractor for subcontractor work at invoice cost plus 10%.

AWARD TO BE ALL "OR NONE"

THIS PAGE MUST BE SIGNED IN BLUE INK & RETURNED WITH YOUR BID

Signature _____ Date _____

IDAHO TRANSPORTATION DEPARTMENT
SIGNATURE PAGE

November 24, 2008

Idaho Transportation Department
Business and Support Management Purchasing Unit
3311 West State Street
Boise, Idaho 83703

REQUISITION #: K-063940 TITLE: SECURITY SYSTEM SERVICE - CENTRAL AND EASTERN IDAHO

The Idaho Transportation Department is seeking qualified bidders to furnish all Labor and Materials for a Security System Service Contract for Central and Eastern Idaho as per the specifications.

PUBLIC WORKS LICENSE# _____

FEDERAL IDENTIFICATION # _____

Company Name: _____

State of Domicile: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

If not domiciled in the State of Idaho, please provide an address where business is conducted in the State of Idaho:

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Bidder Signature/Authorized Signature

Name (Please Print) _____

BY SIGNING, BIDDER ACKNOWLEDGES ITS RESPONSIBILITY FOR ANY ADDENDA THAT HAVE BEEN ISSUED FOR THIS SOLICITATION AND WILL COMPLY WITH ALL THE TERMS, CONDITIONS, AND SPECIFICATIONS OF THIS SOLICITATION.

THIS PAGE MUST BE SIGNED WITH AN ORIGINAL SIGNATURE AND RETURNED WITH YOUR BID DOCUMENTS!!!

CONTRACTOR'S AFFIDAVIT
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _____

COUNTY OF _____

The undersigned being duly sworn upon oath, deposes and says that

_____ complies with the provisions of Section 72-1717 Idaho
(Contractor Name)

Code (Drug Free Workplace program); that _____ provides a
(Contractor Name)

drug-free workplace program that complies with the provisions of Idaho Code, Title 72,
Chapter 17 and will maintain such program throughout the life of a state construction contract
and that _____ shall subcontract work only to subcontractors meeting
(Contractor Name)

the requirements of Idaho Code, Section 72-1717(1)(a).

Name of Contractor

Address

By: _____
(Signature)

Subscribed and sworn to before me this _____ day of _____, 2008

NOTARY PUBLIC for _____

Residing at _____

My commission expires on: _____

THIS PAGE MUST BE COMPLETED RETURNED WITH YOUR BID DOCUMENTS

FAX BACK: 208 334-8824

To help us assist you better PLEASE fax back.

To: Idaho Transportation Department
Purchasing Section
PO Box 7129
Boise, Idaho 83707-1129

BID CLOSES ON: 12/18/08 @ 5:00 P.M. BID OPENS ON: 12/19/08 @ 10:30 A.M.

INTENTION TO RESPOND

Please check all that apply

_____ Company intends to prepare and submit a proposal to the requisition listed above.

_____ Company does not plan to respond.

_____ Other Message/Comments: _____

Company Name _____

Individual/Owner's Name _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Person _____

(Please Print)

Phone # _____ Fax # _____

E-Mail: _____

BIDDERS RESPONSIBILITY PAGE

Please note, that the following is a list of requirements the bidder is responsible for returning, either at time of bid.

1. Signature Page signed in Blue ink with an original signature.
2. Bid Schedule must be completed and signed in Blue ink with an original signature.
3. Bid Bond or Cashier's Check.
4. Factory training certificates.
5. References
6. Signed – affidavit of Alcohol and Drug Free Workplace Program.
7. All Addenda must be signed and returned with your Bid Documents.
It is the Bidder's responsibility to verify if an addendum was issued.
8. ALL BIDS must be submitted in a sealed envelope with the Requisition Number, Bid Open Date, and Procurement Name clearly marked on the outside of the envelope.
9. NO BID ADJUSTMENTS WILL BE ACCEPTED: Any changes made to a bid must be submitted as a separate bid and all rules remain in effect. ALL REQUIRED paperwork must be re-submitted.

POTENTIAL BIDDERS LIST

AIC SOLUTIONS INC.
ATTN: DAVE HUSON
713 N. RALSTIN ST
MERIDIAN, ID 83642
(208) 884-8393
FAX (208) 884-8526

ALLIED GENERAL
ATTN: KEN WEBSTER
6037 W. FRANKLIN RD
BOISE, ID83709
(208) 367-9100
FAX (208) 367-9280